

GUEST ARTIST AGREEMENT

This is an Agreement between The Creativity Centre Incorporated trading as Scattered Arts
A.B.N. 31 969 815 811 ("Scattered Arts")

and

(print name) ("the Artist")

TERMS

1. The Guest Artist Agreement ("the Agreement") is designed to offer a retail opportunity for non-Scattered Arts members and Scattered Arts members who are not currently exhibiting in the Wynnum shop (Shop 3, 117 Edith Street, Wynnum).
2. The opportunity is open to individual artisans and community artisan groups.
3. The Artist's work should complement the existing range of work exhibited at Scattered Arts. Applications may not be approved where the proposed exhibition substantially duplicates the work of current exhibiting artists.
4. The Artist's exhibits must be handmade and of a quality consistent with Scattered Arts' standards.
5. The approval to exhibit in the Scattered Arts' Guest Artist program is made by the Scattered Arts Management Committee in consultation with the shop curator. Their decision is final.
6. The duration of the Agreement is for one (1) calendar month beginning on the first day of the month and ending on the last day of the same month.
7. The cost for the space for non-Scattered Arts members is two hundred dollars (\$200.00) rent and twenty percent (20%) commission on sales for one (1) calendar month.
8. The cost for the space for Scattered Arts members who are not currently exhibiting is one hundred and fifty dollars (\$150.00) rent and twenty percent (20%) commission on sales for one (1) calendar month.
9. Rent is payable in advance prior to the first (1st) day of the month in which the Artist will be in residence.
10. The Artist will be paid for sales (less twenty percent (20%) commission) at the end of the calendar month in which the Artist is in residence.
11. The Artist will submit an artist code for approval by Scattered Arts' management committee (e.g. AAA11).

SCATTERED ARTS WILL

1. Provide a work and display place of one point two (1.2) metres wide by two (2) metres high or equivalent in wall space in the shop in Wynnum during regular shop hours being Tuesday to

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Saturday (including Friday night if the Artist's residence falls during a month where Wynnum Up Late (or any other instore event) is held).

2. Provide any assistance to the Artist with styling and props for the exhibit, if required.
3. Process sales of exhibited items during regular shop hours.
4. Promote the Artist's work and exhibits on Scattered Arts' social media accounts.
5. Promote a "Meet the Artist" event on Scattered Arts' social media accounts and through printed advertising.
6. Assist with organisation and running of the event.
7. Public Liability insurance (for customers).

GUEST ARTIST WILL

1. Meet with Scattered Arts' Guest Artist program curators.
2. Set up and remove own display with own props and display stands, etc. The display must comply with safety requirements and must be in keeping with the style and layout of the shop.
3. Tag each item clearly and neatly showing the Artist's code (as previously approved), the item code, and the price. NOTE:- Scattered Arts DO NOT alter or change the price of sale items. Whatever price the Artist adds to the item is that price it will be sold for.
4. Provide an electronic or written inventory of all items for sale. The format will be provided by Scattered Arts and verified by the shop curators on entry and exit of the program.
5. Promote their shop display/exhibit on their own social media accounts ensuring that Scattered Arts has been tagged in the post.
6. Copyright in all artworks will remain with the Artist. By participating in the Guest Artist Program, the Artist grants Scattered Arts permission to photograph and promote exhibited works for marketing and promotional purposes unless otherwise agreed.
7. Be available for a "Meet the Artist" public event at a time and date to be agreed between the Artist and the Scattered Arts management committee and the Artist will promote the event on their social media pages.
8. If requested, remove stock immediately should it be deemed dangerous, offensive, or faulty.

SCATTERED ARTS DO NOT PROVIDE

1. Insurance of the Artist's stock due to theft or damage.
2. Transportation of the Artist's stock and/or props into or out of the shop in Wynnum.

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DISCLAIMERS

1. All stock entered into inventory and exhibited/displayed at the shop by the Artist is displayed at the Artist's own risk.
2. All props brought into the shop by the Artist are done so at the Artist's own risk.

STORAGE OF EXCESS STOCK

During the Artist's residency at Scattered Arts, the Artist will be permitted to store any excess stock in a clearly labelled storage container in the Scattered Arts workshop room. Excess stock is not to be stored anywhere else in the shop or workshop room.

TERMS AND CONDITIONS

This is an agreement between Scattered Arts and you, the Artist.

By signing this Agreement, the Artist agrees to the following:-

1. Scattered Arts will display and sell your stock as outlined above.
2. This Agreement is for one (1) calendar month only.
3. If the Artist decides not to continue with the residency at any stage during the residency, the Artist must notify Scattered Arts management committee in writing. Stock and props are not to be removed during the residency period without written notification being provided to the management committee.
4. If the Artist decides not to continue with the residency at any stage during the residency period, Scattered Arts will not provide any refund of the rent.
5. If the Artist decides not to continue with the residency at any stage during the residency period, Scattered Arts will pay out sales at the end of the calendar month.
6. Scattered Arts accepts no responsibility for stock placed/stored at Scattered Arts and the Artist agrees to indemnify Scattered Arts of any loss incurred within the shop.
7. The Artist agrees to enter stock and label clearly as outlined in this Agreement.

ARTIST INFORMATION

Name:

Business Name (if applicable):

ABN (if applicable):

Email:

Phone Number:

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Instagram Handle:

Facebook Handle:

Bank details (where you would like your funds transferred):

Account Name:

BSB:

Account No.:

I, _____, the Artist, agree to the terms and conditions as outlined in this Agreement.

Installation Date:

Removal Date:

Exhibitor signature:

Date: / /

Scattered Arts signature:

Name (printed) of Signatory:

Date: / /